

Sr. No.

MAHARISHI MARKANDESHWAR UNIVERSITY, KUMARHATTI, SOLAN (HP).

APPLICATION FOR RE-EVALUATION / RE-CHECKING / IDENTIFICATION OF ANSWER BOOKS.

- NOTE :** 1. All columns need to be filled by the applicant in CAPITAL LETTERS in candidates own handwriting.
2. Before filling up this form, Please read carefully instructions printed on the reverse page of this form.

1. Date of Issue of DMC:
(as indicated on the back of DMC) (to be indicated by the candidate)

Case No.
(To be filled in by the Office)

1. Name of the Candidate (in Block Letters)

2. Year & Month of Examination Annual/Supplementary/Semester:

3. Name of Examination Roll No. Result

Particulars of paper(s) in which Re-evaluation/Re-checking/Identification is applied						DETAIL OF FEE REMITTED
S.No.	Paper	Title of Paper	Marks obtained	Pass Marks	Purpose	Amount Rs. Bank DD No. Dated Details of Fee deposited in the Bank Scroll No. Dated Rs. <i>Note : Please see instructions No. 3 on the reverse page of this form</i>
1						
2						
3						
4						
5						
6						
7						
8						

*Indicate against each paper if the request is for Re-evaluation or Re-checking or Identification of Answer book (s).

DECLARATION

I Solemnly declare that :

1. I have carefully read all the relevant rules / instructions etc. of the University for Re-evaluation / Re-checking / Identification of Answer book (s) and I undertake to abide by the same in all respects.
2. The result of Re-evaluation / Re-checking as declared by the University shall be binding upon me even if it affects my result adversely.
3. I shall have no right to claim additional chance to appear in an examination in lieu of any change which I may lose due to Re-evaluation / Re-checking.
4. The University shall not be liable to pay any compensation / damages whatsoever on account of delay in the declaration of Re-evaluation is found during the process of Re-Checking.

Correspondence Address of Candidate:

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.....
..... Pin

.....
(Signature of the Candidate)

Dated:

Note:- The original Detailed marks card (DMC)/Certificate and the prescribed fee per answer book must be attached with this application failing which the application will not be entertained.

(For use in Re-evaluation Branch)

1. Date of Receipt of Form
2. Diary No. Date:
3. Amount of fee paid
4. Whether original DMC attached
5. Sign. Of Diarist
6. (i) Date of Declaration of Result
- (ii) Date of Dispatch of DMC
7. ELIGIBLE : YES/NO
8. Reasons, if not eligible

(For use in Re-evaluation Branch)
Dealing official

Supdt. (Re-evaluation)

AR / DR (Re-Eval)

(Entries below to be filled by the Results Branch)

Original Roll No.

S.No.	Subject / Paper	Code	Marks Obtained	I D of the Examiner	Remarks, if any.

Signature of the
Dealing official

Signature of the
Supdt (Result)

Signature of the
AR/DR (Result)

IMPORTANT INSTRUCTIONS

1. This Application Form is common for Re-Checking / Re-Evaluation and Identification of Answer Books.
 2. A candidate may apply to the University on appropriate form for Re-Evaluation / Re-Checking / Identification of Answer Book(s) of theory papers in an examination taken by him / her **within 20 days** of the declaration of result from the University or within 15 days of issue of DMC whichever is later.
 3. Re-Checking / Re-Evaluation / Identification will not be admissible in the case of papers which have already been evaluated by two examiners, Dissertations, Project Reports, Practical Examinations etc.. No answer book will be Re-evaluated after one year of the examination on any ground whatsoever.
 4. The Application for Re-Evaluation / Re-Checking is required to be accompanied by the original DMC and prescribed Fee as per the University fee applicable at the time of application.
 5. Application Form complete in all respects along with Fee Receipt and Original DMC and a Self Addressed stamped envelope bearing stamps of Rs. 25/- may be submitted personally within the prescribed period in the University Office. Incomplete and late application forms will be rejected outright.
 6. In case of Rejection of Application Form by the University for any reason, 50% of the fee deposited shall become non- refundable.
 7. Decrease in marks consequent to Re-Evaluation up- to the extent of 10% of maximum marks will be not be taken into account. An increase / decrease of marks consequent to Re-Evaluation in excess of 10% of the maximum marks will warrant a Re-Evaluation of the answer book(s) by a third examiner. If any of the three examiners awards pass marks in at least one instance, the candidate shall be declared pass, even if the other two examiners award below pass marks. If the candidate passes with all examiners the award of marks shall be the mean of the three awards taken together. The Result / Marks of the candidate shall be revised on the basis of Re-Evaluation only if the score increases by 3% or more of the maximum marks allotted to the concerned paper or if upon Re-Evaluation the character of the Result changes from Fail to Pass or Compartment / Reappear to Pass or Fail to Compartment / Reappear or in case of Change of Division.
 8. Fractional marks awarded shall be rounded to the next full mark.
 9. All legal disputes relating to examination will be subject to the jurisdiction in Solan (HP).
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